

**MINUTES**  
**KILLEEN ARTS COMMISSION**  
**REGULAR MEETING**  
**CITY HALL COUNCIL CHAMBERS**  
**101 NORTH COLLEGE STREET**  
**OCTOBER 11, 2013**  
**12:15 P.M.**

**1. CALL TO ORDER**

Chairperson Leathers called the meeting to order at 12:15 p.m.

**2. ROLL CALL**

Attending: Commission members: Alfonzo Leathers, Rachel Brent, Tony Cleaver, Mi-Ok Doranski, Peggy French, Bette Gilmore, Jennifer Hetzel, Ed Maunakea and Jonathan Packer

City Staff: Martie Simpson - Executive Director of Finance, Rachel Jones - Accounting Specialist, Dianne Morrow - Secretary and Traci Briggs, Deputy City Attorney

Absent: Commissioner Villaronga

**3. DISCUSS AND CONSIDER APPROVAL OF AGENDA FOR THE REGULAR MEETING FOR OCTOBER 11, 2013**

Commissioner Maunakea moved to approve the agenda as listed, seconded by Commissioner Doranski. Motion passed unanimously.

**4. DISCUSS AND CONSIDER APPROVAL OF MINUTES FOR THE SEPTEMBER 13, 2013 REGULAR MEETING.**

Commissioner French moved to approve the minutes, seconded by Commissioner Maunakea. Motion passed unanimously.

**5. REVIEW ARTS COMMISSION ATTENDANCE RECORD**

The Attendance Record was reviewed with no discussion needed.

**A. Presentation of 100% Attendance Certificates**

Martie Simpson, Executive Director of Finance, presented certificates to the following commissioners for their 100% attendance at FY 2012-2013 Arts Commission meetings:

Alfonzo Leathers, Rachel Brent, Mi-Ok Doranski, Peggy French, Bette Gilmore, Jennifer Hetzel, and Jonathan Packer

**6. PRESENTATION OF COMMENDATION AWARDS FOR OUTGOING ARTS COMMISSIONERS**

Due to term limits imposed by City Council in 2012, four long time commissioners' terms expired September 30, 2013. Chairperson Leathers presented Commendation Awards to Commissioner Miok Doranski (served 2004-2013), Commissioner Peggy French (served 1998-2013), and Commissioner Ed Maunakea (served 1990-2013). Chairperson Leathers thanked them for their numerous years of service and experience to the Arts Commission. Commissioner Julia Villaronga (served 2004-2013) was not present to receive her Commendation Award. The outgoing commissioners took their seat in the audience so the new commissioners, once sworn in, could take their place at the Dias.

**7. SWEAR IN NEW COMMISSION MEMBERS**

City Secretary, Dianna Barker, swore in four new commissioners:

Mike Bartoszek, Anthony Cooper, Ralph Cossey, Jr. and Catherine Mason

**8. ROLL CALL**

Attending: Commission members: Alfonzo Leathers, Mike Bartoszek, Rachel Brent, Tony Cleaver, Anthony Cooper, Ralph Cossey, Bette Gilmore, Jennifer Hetzel, Catherine Mason and Jonathan Packer

City Staff: Martie Simpson - Executive Director of Finance, Rachel Jones - Accounting Specialist, Dianne Morrow - Secretary and Traci Briggs, Deputy City Attorney

**9. CITIZENS PETITION OR INFORMATION**

A. Discuss any Arts Commission funded events attended by Arts Commissioners:

Commissioners attended the following:

- VLA play "Nine to Five"
- Four Winds Intertribal Society's 21<sup>st</sup> Annual Pow Wow
- Killeen LULAC Council 4535 Foundation's Hispanic Heritage Festival

**10. DISCUSS AND CONSIDER TEXAS HERITAGE COMMITTEE'S FINAL EVALUATION FOR FY 12-13**

Mr. Rudy Norman was present to represent Texas Heritage Committee.

Commissioner Packer moved to approve the Final Evaluation, seconded by Commissioner Gilmore. Motion passed unanimously.

**11. PRESENT GRANTEE APPRECIATION CERTIFICATE TO TEXAS HERITAGE COMMITTEE FOR FY 12-13**

Chairperson Leathers presented Texas Heritage Committee with a Certificate of Appreciation in recognition of their dedication to promoting the arts in the City of Killeen.

**12. SELECT SIX REPRESENTATIVES TO ATTEND KILLEEN LULAC COUNCIL 4535 FOUNDATION'S EVENT:**

Event: Dia de los Muertos (Calaveritas) Festival

Date/Time: November 2, 2013 (12:00 noon - 9:00 pm)

Location: Central Texas College, parking lot west of EMS Training facility, east of the CTC Computer Building on the corner

Fee: Free

Commissioners Gilmore, Mason, Bartoszek and Hetzel will attend this event.

**13. UPDATE ON KILLEEN ARTS COMMISSION SUB-COMMITTEE**

For the benefit of the newly appointed commissioners, Chairperson Leathers gave a brief summary on the role of the Killeen Arts Commission Rules & Regulations Sub-Committee. The Chairperson selects sub-committee members. Current sub-committee members are Commissioners Leathers, Gilmore and Packer. The next sub-committee meeting scheduled for October 21 at 9:00 AM will discuss the purpose and vision of the Killeen Arts Commission. At the next regular Arts Commission meeting, commissioners will

receive an update from the sub-committee for discussion and action if needed.

**14. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON FOR FISCAL YEAR 2013-2014**

Commissioner Packer nominated Commissioner Leathers as Chairperson, seconded by Commissioner Gilmore. The motion passed unanimously.

Commissioner Cooper nominated Commissioner Packer as Vice-Chairperson, seconded by Commissioner Hetzel. Commissioner Brent amended the motion to nominate Commissioner Gilmore. The amended motion dies for lack of a second motion. The original motion to nominate Commissioner Packer passed unanimously.

**15. DISCUSS AND CONSIDER DATES AND TIMES FOR REGULAR ARTS COMMISSION MEETINGS**

Commissioner Cleaver suggested meeting on the second Tuesday of each month at 12:15 PM. Several commissioners agreed but city staff has city council meetings to prepare for on Tuesdays making it difficult to attend Arts Commission meetings. Commissioner Cleaver then proposed Thursdays. Commissioner Mason inquired if they had to attend all meetings. Chairperson Leathers informed everyone that you could miss up to three meetings a year. Commissioner Packer suggested a show of hands for keeping the meetings on Fridays. The consensus was to keep the meetings as the second Friday of each month at 12:15 PM. No action was required as there was no change to the schedule of meetings.

**16. NEXT MEETING DATE**

The next regular meeting was scheduled for Friday, November 8, 2013 @ 12:15 pm in Council Chambers.

**17. ADJOURNMENT**

The meeting adjourned at 12:57 pm.

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Alfonzo Leathers, Chairperson

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Dianne Morrow, Secretary